

Approved by the Regents
July 17, 2008

THE UNIVERSITY OF MICHIGAN
REGENTS COMMUNICATION

ACTION REQUEST

Subject: Proposed "Housekeeping" Amendments to Regents' Bylaws and the Finance, Audit and Investment Committee Charter

Action Requested: Approval of non-substantive revisions to Regents' Bylaws in Chapters I, II, VIII, IX, XI, XII, and XIII, as described

A careful review of the Regents' bylaws has revealed that a number of bylaws are inconsistent with current practices and need to be revised. The proposed revisions are not intended to be substantive in nature; they are meant to update or delete references to practices, procedures, or entities that either no longer exist or have changed since the last "housekeeping" amendments to the bylaws were adopted. The revisions also incorporate simplified and clearer language.

The proposed revisions to the bylaws and the charter were posted in *The University Record* as described in the Regents' guidelines for bylaws revisions and no comments were received.

I therefore recommend approval of the changes to the Bylaws of the Board of Regents as outlined in the attached document (*additions are underlined; deletions are crossed out*).

Respectfully submitted:



Sally J. Churchill
Vice President and Secretary of the University

July 2008

Attachment

**Bylaws of the University of Michigan Board of Regents
Proposed “Housekeeping” Changes
July 2008**

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Chapter I: The Board of Regents

Sec. 1.01: Meetings of the Board (~~revised February 2002~~)

Meetings of the Board of Regents (hereinafter sometimes referred to in these bylaws as the board) ~~shall~~ will generally be held monthly, ~~except in August, at times determined by the Board unless eliminated in advance by consent of~~ according to the schedule approved annually by the board.

Special meetings may be called by the president of the university, when necessary, or at the request of three or more regents.

Emergency action may be taken by the board between meetings if and when any matter arises which, in the opinion of the president, or any three members of the board, requires official action by the board prior to the next meeting. An affirmative vote by telephone, email, or facsimile, ~~or electronic mail~~ from five members is required for action.

All formal sessions will be open to the public.

Explanation for changes to Sec. 1.01: Conform with current practice.

Sec. 1.02. ~~Meetings~~

~~The meetings of the Board shall be held in the Regents' Room on the campus in Ann Arbor, Michigan, unless otherwise ordered in advance by the Board or agreed to by a majority thereof. Such action shall be taken at least seven days in advance of any meeting.~~

~~All formal sessions shall be open to the public.~~

Explanation for deletion of Sec. 1.02.: The necessary information has been moved to Section 1.01. Not stating the location of meetings provides flexibility.

Sec. 1.03. Notice of Meetings

The vice president and secretary of the university will give notice to the public of formal sessions in a publication of general circulation within the university community, by posting within the vice president and secretary's office and on the Board of Regents' website, and by other means reasonably calculated to give notice to the public. The secretary shall mail to each member of the Board, not less than seven days before any regular meeting, a notice of the time and place of the meeting. The secretary shall also cause to be published in the *Daily Official Bulletin*, on two successive days, the last of which shall not be less than three weeks prior to the next regular meeting, a notice to all concerned of the time of such meeting. Should publication of the *Daily Official Bulletin* be temporarily suspended, appropriate substitute notice in writing shall be given to all University units.

Notice of special meetings ~~shall~~ will be given to each member of the board ~~not less than at least~~ two days in advance and ~~shall~~ will state the purpose ~~or purposes~~ of the meeting. Board members may waive their right to receive; provided,

~~however, that the members of the Board may in their discretion waive such notice before or after the meeting.~~

Explanation of changes to Sec. 1.03: Conform with current practice; simplify language. Daily Official Bulletin no longer exists.

Sec. 1.04. Quorum

A quorum for business ~~shall~~ will be five voting members of the board, participating in person or by conference telephone or video conference.

Sec. 1.05. Rules of Procedure

In the absence of specific provisions to the contrary, ~~the rules of parliamentary procedure which shall be followed by~~ faculties, committees, boards, and other deliberative bodies within the university; ~~shall will be the~~ follow the rules of parliamentary procedure prescribed in *Robert's Rules of Order Newly Revised, 10th ed. (Cambridge, Mass: Perseus Publishing, 2000) or later edition.* Unless there is a specific provision to the contrary, a majority vote of the members of any legislative group within the university is necessary for action.

Explanation of changes to Sec.1.04 and 1.05: Simplify and clarify language.

~~**Sec. 1.08. Communications to the Board**~~

~~All communications from the University staff must be filed with the president at least two weeks in advance of the next regular meeting. Such communications shall be submitted in the required number of copies on forms provided for the purpose and shall be transmitted through the deans or other heads of University units. (See also Sec. 5.05.)~~

Explanation for deletion of Sec. 1.08: Not consistent with current practice; covered by next section.

Sec. 1.09. Meeting Agenda (revised February 2002)

The ~~program agenda~~ for business ~~shall~~ will be prepared by the president; in consultation with the chair and vice chair of the board and the vice president and secretary of the university. It ~~shall be sent by mail~~ will be provided to each Regent at least seven days before the next ~~stated~~ scheduled meeting of the board; ~~The Regents may also consider and act upon items for which they have not had such notice. provided that further items on the program for any meeting or to which the Regents have not had such notice may be considered and acted upon by the Board.~~ At any time any Regent may propose any subject or subjects for consideration and action.

~~The program announcement shall also include a printed copy of the minutes of the previous meeting.~~

Explanation of changes to Sec. 1.09: Conform with current practice; simplify language.

Sec. 1.10. Resolutions in Writing

All resolutions, if so requested by the vice president and secretary of the university or by any member of the board, ~~shall must~~ be submitted in writing before ~~action is taken thereon~~ they can be acted upon.

Sec. 1.11. ~~Notice of Regents' Actions~~ Minutes of Formal Sessions

~~All actions taken by the Board shall be printed in the Proceedings of the Board of Regents, and the mailing of a copy of the Proceedings of the Board of Regents to each Regent shall constitute due notice of such action~~ Minutes of formal sessions of the Board of Regents will be kept by the vice president and secretary of the university and will be published in the Proceedings of the Board of Regents for the historical record. The vice president and secretary of the university will distribute copies of the Proceedings as appropriate, and the Proceedings will also be made available electronically through the website maintained by the Office of the Vice President and Secretary of the University.

Explanation of changes to Sec. 1.10 and 1.11: Conform with current practice; simplify language.

Sec. 1.12. Regents' Expenses

~~Upon filing a claim in the prescribed form, each Regent will shall~~ be reimbursed for reasonable and necessary expenses incurred in the discharge of their ~~Regent's~~ official duties pursuant to the university's policies and procedures.

Explanation of changes to Sec. 1.12: Conform with current practice; simplify language.

Sec. 1.13. Business Transactions

Except as provided by law, no regent or officer of the university as such ~~shall may~~ transact any business or professional activity by reason of which the regent or officer ~~shall would~~ receive any pecuniary award or compensation from university funds except board-approved compensation for the officers. All permitted transactions must be approved in advance by the board directly or through a designated officer.

Explanation of changes to Sec. 1.10: Simplify language.

Sec. 1.14. Regental and Executive/Senior Officer Conflict of Interest Policy (revised Sept. 1994; (See also "Supplemental policy for conflicts involving regents"; "Supplemental policy for conflicts involving the president"))

Regents and executive officers of the University of Michigan, and the senior officers of the university at Dearborn and at Flint, ~~shall will~~ at all times act in a manner consistent with their fiduciary responsibilities to the university and ~~shall will~~ exercise particular care that no detriment to the university results from conflicts between their interests and those of the university. If a regent or an executive/senior officer believes that he or she may have a conflict of interest, the regent or executive/senior officer ~~shall will~~ promptly and fully disclose the

conflict to the secretary of the Board of Regents and ~~shall~~ should refrain from participating in any way in the matter to which the conflict relates until the conflict question has been resolved. The minutes of a regents' meeting where a disclosure of conflict or possible conflict of interest is made ~~shall~~ will reflect the disclosure and that the regent or executive/senior officer having such abstained from participation in the matter.

A regent or executive/senior officer is considered to have a conflict of interest when the regent or executive/senior officer or any of his or her family or associates, either (i) has an existing or potential financial or other interest which impairs or might appear to impair the regent's or executive/senior officers independence of judgment in the discharge of responsibilities to the university, or (ii) may receive a material, financial, or other benefit from knowledge of information confidential to the university. The family of a regent or executive/senior officer includes his or her spouse, parents, siblings, children, and, if living in the same household and sharing expenses, other individuals. An associate of a regent or executive/senior officer includes any person, trust, organization, or enterprise in or with which the regent or executive/senior officer has knowledge that he or she or any member of his or her family (i) is a director, officer, employee, member, partner, or trustee; or (ii) has a financial interest that represents 5% or more of his or her assets or any interest that enables him or her, acting alone or in conjunction with others, to exercise control or to influence policy significantly, or (iii) has any other material association.

The secretary ~~shall~~ will consult with the president and general counsel regarding all conflict questions of which the secretary is informed and ~~shall~~ will report regularly to the Board of Regents regarding any unresolved conflict questions. This policy statement is to be interpreted and applied in a manner that will best serve the interests of the university. In some cases, it may be determined that, after full disclosure to those concerned, the university's interests are best served by participation by the regent or executive/senior officer despite the conflict. The university will assist the board in determining if such proposed participation violates the state conflict of interest laws. The general counsel will provide a regent or executive/senior officer, upon his or her request, a written opinion as to whether a conflict of interest situation exists.

This policy is in addition to any obligations imposed on a regent or executive/senior officer by the state law on conflicts of interest, P.A. 1968, Nos. 317 and 318, as amended.

Notwithstanding anything to the contrary set forth in state law, it ~~shall~~ will be a conflict of interest for a regent in any capacity to be employed by or associated with a professional service firm which directly or indirectly provides services to the university. In accordance with Op. Atty. Gen. 1979, No. 5489, in the event that a firm is providing services to the university prior to one of its employees becoming a regent, it may complete all work in progress for the university but may not be engaged for any additional work until the regent is no longer employed by or associated with the professional service firm.

The secretary ~~shall~~will distribute annually a copy of this policy statement to each regent and executive/senior officer.

Explanation of changes to 1.14: Add reference to supplemental policies in title; simplify language.

Sec. 2.04. The Provost and Executive Vice President for Academic Affairs

The provost and executive vice president for academic affairs will be the chief academic and budget officer for the Ann Arbor campus of the university of Michigan. In this capacity, the provost and executive vice president for academic affairs will exercise executive responsibility for the Ann Arbor campus educational programs and supporting activities.

The following positions will report directly to the provost and executive vice president for academic affairs: the deans of the schools and colleges and of the Division of Kinesiology (the deans of the Medical School and the School of Nursing reports to and are appointed jointly ~~to by~~ the provost and executive vice president for academic affairs and ~~to~~ the executive vice president for medical affairs), the director of the Institute for Social Research, the university librarian and dean of libraries, the director of the Museum of Art, and other administrative offices as determined by the president ~~and the executive officers~~.

The provost and executive vice president for academic affairs will be a member, without vote, of each of the governing faculties. The provost and executive vice president for academic affairs will recommend faculty appointments, promotions and tenure actions to the president for action by the Board of Regents.

Explanation of proposed revision to Sec. 2.04: Conform with current practice.

Sec. 2.06. The Executive Vice President for Medical Affairs

The executive vice president for medical affairs will be the chief executive officer of the University of Michigan Health System with responsibility for and leadership of the University of Michigan Hospitals and Health Centers and, Michigan Health Corporation, ~~and M-Care~~, and, with the provost and executive vice president for academic affairs, the University of Michigan Medical School.

The Hospitals and Health Centers director and chief executive officer will report directly to the executive vice president for medical affairs and will be appointed upon recommendation of the executive vice president for medical affairs to the president for action by the Board of Regents. The deans of the Medical School dean and School of Nursing will ~~jointly~~ report jointly to the executive vice president for medical affairs and the provost and executive vice president for academic affairs, and will be appointed upon the joint recommendation of the executive vice president for medical affairs and the provost and executive vice president for academic affairs to the president for action by the Board of Regents.

The executive vice president for medical affairs will recommend faculty appointments, promotions and tenure actions for the Medical School to the

provost and executive vice president for academic affairs. The executive vice president for medical affairs will have responsibility for salary approvals, strategic and business planning, direction of clinical delivery systems, and management support services; overall management of patient care and establishment of health system planning, objectives and goals; development of capital and operating budgets which maintain the financial strength of the Health System; and managing relationships with affiliate organizations.

The executive vice president for medical affairs will have the authority up to the threshold amounts established by the president to execute contracts and to approve expenditures not in the approved annual operating budget. The executive vice president for medical affairs may delegate in writing to designated representatives authority to execute contracts relating to the Health System.

Explanation of proposed revision to Sec. 2.06: Conform with current practice; M-Care no longer exists.

Sec. 8.03. ~~Changes in Recorded Names~~

~~Each person registering in the University for the first time shall give the person's full legal name. No change shall subsequently be permitted in a recorded name except in the case of change in marital status, or by order of a court of record, or in case of proved error, by order of the registrar. All changes in name shall be made through the Office of the Registrar.~~

Explanation of deletion of Sec. 8.03. Conform with current practice; the university now has a "preferred names" policy applicable to faculty, staff, and students.

Sec. 8.04. Residence Requirements (revised November 1993)

Students in the university ~~shall~~ will be classified as either residents or nonresidents of Michigan. Regulations-Guidelines concerning definition of residency are issued and administered by the Office of the Provost and Executive Vice President for Academic Affairs. Copies may be secured from the registrar. The student/applicant is responsible for registering under the correct residency classification in accordance with the University's Residency Classification Guidelines.

Sec. 8.05. ~~Penalty for Incorrect Registration~~

~~The burden of registering under a proper statement of residence is placed upon the applicant. If there is any question of the legality of the applicant's claim to residence in Michigan under the laws of the state, it is the duty of the applicant to raise the question with the registration officer and have it passed upon and settled by the proper officers of the University before registration. Any student who registers improperly under this rule shall be required to pay the proper nonresident fees, including arrears for any previous registration periods.~~

Explanation of proposed changes in 8.04 and 8.05. Much of 8.05 is covered in the Guidelines, except for the first sentence, which has been added to 8.04. "Regulations" are now referred to as "Guidelines."

Sec. 9.03. Recommendations for Honorary Degrees (revised November 1993)

Recommendations for honorary degrees ~~shall~~will be made by an Honorary Degrees Committee, which ~~shall~~will be constituted as follows:

1. Seven members of the University Senate to be appointed by the Board of Regents on recommendation of the president from a panel nominated by SACUA which panel ~~shall~~will contain twice the number to be appointed. At least one of the appointed senate members ~~shall~~will be from the University of Michigan-Flint or the University of Michigan-Dearborn. Appointed senate members ~~shall~~will serve for terms of three years each, so adjusted that at least two vacancies ~~shall~~will occur each year.
2. Two university alumni/ae to be appointed by the Board of Regents on recommendation of the president from a panel nominated by the Alumni Association which panel ~~shall~~will contain twice the number to be appointed. Appointed alumni/ae members ~~shall~~will serve for terms of two years each, so adjusted that one vacancy ~~shall~~will occur each year.
3. Two students appointed by the Board of Regents on recommendation of the president from a panel nominated by MSA which panel ~~shall~~will contain twice the number to be appointed. Appointed student members ~~shall~~will serve for terms of two years each, so adjusted that one vacancy ~~shall~~will occur each year.
4. The provost and executive vice president for academic affairs, the vice president for development, ~~the vice president for government relations, and communication,~~ the ~~vice president and~~ secretary of the university, and the president.
5. The dean of the Horace H. Rackham School of Graduate Studies, who ~~shall~~will be chair.

Honorary degrees may be conferred by the Board of Regents at commencement, at university convocations, or at special convocations of the several schools or colleges. Honorary degrees normally will be conferred only when the honoree is present. On rare and unusual occasions an honorary degree may be conferred in absentia.

Explanation of proposed changes to Sec. 9.03: Conform with current practice; update titles.

Note at beginning of Chapter XI

Note: ~~The Governing Bodies of the Schools and Colleges, Sec. 5.02, the Powers and Duties of the Governing Faculties, Sec. 5.03; Faculty Procedure, Sec. 5.04; Faculty Communications to the Board, Sec. 5.05; The Deans and Executive Committees, Sec. 5.06; and Administrative Officers of Other University Units,~~

~~Sec. 5.07, and other pertinent Other~~ bylaws applicable to all schools and colleges appear in Chapter V. ~~These statements will not be repeated for each of the schools and colleges.~~

~~This~~ The purpose of this chapter of the bylaws is ~~designed~~ to authorize operations in the ~~several~~ schools and colleges which are not ~~included in previous covered by other~~ bylaws applicable to all.

Reason for proposed changes: Simplify language.

~~Sec. 11.04. — The Stephen M. Ross School of Business Division of Research~~

~~The Division of Research will be maintained as a part of the Stephen M. Ross School of Business to provide a means of administrative coordination of the various research activities throughout the school. The division will also foster and promote research in problems of business and economic significance. The division will make possible continuous contact between the school and business enterprises, thereby enriching instruction. The division will be managed by a director, responsible to the dean and the executive committee, appointed by the Board on recommendation by the president.~~

Reason for proposed deletion: Conform with current practice; the Division of Research no longer exists.

Sec. 11.36. The University of Michigan Health System

The term, ~~the~~ "University of Michigan Health System," includes, the University of Michigan Medical School, the University of Michigan Hospitals and Health Centers, ~~M-Care~~, and the Michigan Health Corporation, all functioning cooperatively in teaching, research, and patient care.

Explanation of proposed changes to Sec. 11.36: M-Care no longer exists.

Sec. 11.54. The Department of Intercollegiate Athletics: General Purposes

Sec. 11.55. The Department of Intercollegiate Athletics: Organization of Department

Sec. 11.56. The Department of Intercollegiate Athletics: The Director

Sec. 11.61. The Department of Intercollegiate Athletics: Funds

Reason for proposed changes: Conform with current practice. Change titles of these bylaws and/or any references to the name of the department within these bylaws to conform with the official name of department, which is the Department of Intercollegiate Athletics.

~~Sec. 11.57. — The Department of Athletics: Appointment of Staff Members~~

~~The director will arrange appropriate procedures within the department for securing nominations for appointees in all categories having due regard to the interests of the other agencies of the department and, where joint appointments are contemplated, the interests of the school or college involved.~~

Reason for proposed deletion of Sec. 11.57: Conform with current practice. As a unit of the university, the Department of Intercollegiate Athletics is required to follow normal university procedures with respect to hiring of staff.

Sec. 11.62. The Department of Intercollegiate Athletics: Facilities Rules and Regulations

The Department of Intercollegiate Athletics will establish policies on the use of athletic facilities and properties. Rules and regulations relative to the use of the facilities and properties devoted to intercollegiate athletics will be prepared by the director of the department who will consult with the Advisory Board before submitting such rules and regulations to the president and Board of Regents for approval.

Reason for proposed revision of Sec. 11.62: Conform with current practice; update name of department.

Sec. 11.63. The Department of Intercollegiate Athletics: Advisory Committee on Recreational Sports

The Advisory Committee on Recreational Sports will be constituted as follows: (1) the ~~associate~~ director ~~for of~~ recreational sports, ex officio; (2) four members of the University Senate, to be appointed by the president from a panel of senate members chosen by the Senate Advisory Committee on University Affairs, subject to the approval of the Board of Regents. The appointed members will hold office for two years but in no event will any member of the senate serve more than two terms, except that if a member be appointed to fill an unexpired term of one year or less that member will also be eligible for two full terms. The terms of the members will be staggered so that two terms will expire each year. The panel from which the appointments are made each year will be unranked and contain twice the number of names as there are vacancies. If a vacancy in the appointive senate membership will occur from causes other than the completion of the appointive term, the president is authorized to make an interim appointment from the most recent panel of names submitted by the Senate Advisory Committee on University Affairs, or, if the president so requests, from a new panel of names submitted by the Senate Advisory Committee on University Affairs; (3) a staff representative from the Office of Student Affairs selected by the vice president for student affairs; (4) four students of the university to be appointed by the president from a panel of students chosen by Michigan Student Assembly, subject to approval by the Board of Regents. The student members will serve two-year terms which will be staggered so that two students are appointed each year. In no event will any student member serve more than two terms consecutively, except that if a member be appointed to fill an unexpired term of one year or less, that member will also be eligible for two full terms. The panel from which the appointments are made will be unranked and will contain twice the number of names as there are vacancies. If a vacancy in the appointive student membership ~~will occur~~ occurs from causes other than the completion of the appointive term, the president is authorized to make an interim appointment from the most recent

panel of names submitted by Michigan Student Assembly, or, if the president so requests, from a new panel of names chosen by Michigan Student Assembly.

Sec. 11.64. The Department of Intercollegiate Athletics: Advisory Committee on Recreational Sports: Organization and Functions

The ~~associate~~ director ~~for of~~ recreational sports will serve as chair of the committee. The committee will function as advisor to the ~~associate~~ director ~~for of~~ recreational sports concerning the needs of the university with respect to the development and maintenance of the facilities for and programs in informal, drop-in, special interest recreation, club sports, and intramural competition, and the policies applicable to such facilities and programs.

Reason for proposed revisions to Sections 11.63 and 11.64: Conform with current practice; update name of department.

Sec. 12.011. The University Library: The University Librarian and Dean of Libraries and Library Council (*revised November 1993 July 2008*)

The ~~head of the~~ University Library ~~shall will~~ be ~~the university librarian and in the charge of a dean of libraries~~, responsible to the provost and executive vice president for academic affairs, appointed by the board on recommendation by the president. The ~~university librarian and dean of libraries will shall~~ be advised by a Library Council in the allocation of funds appropriated by the board for the University Library, in formulating the policies of the University Library, in developing the educational values thereof, and in cooperating with the several schools, colleges, and other units within the library. The council ~~shall will~~ report annually to SACUA and the Senate Assembly.

The Library Council ~~shall will~~ consist of seven members of the University Senate appointed by SACUA, from nominations invited from deans and executive committees of the schools and colleges, two members of the senate selected by the ~~university librarian and dean of libraries the University Library~~, and two students, one undergraduate and one graduate, appointed by MSA. Appointed senate members ~~shall will~~ hold office for terms of three years each, so adjusted that three ~~shall will~~ expire each year. They ~~shall will~~ not be eligible for reappointment until after the lapse of one year. Student members ~~shall will~~ serve for a term of one year each.

Reason for proposed change to Sec. 12.011: Update title of head of the library.

Sec. 12.012. The University Library: File of University Publications (*revised September 1990*)

The ~~university librarian and dean of libraries shall will~~ maintain in the University Library a complete file or files of all official publications issued by the university. ~~At least five copies~~ ~~Copies~~ of all official publications and of all publications issued by the University of Michigan Press or by any other unit of the university, which bear the name of the University of Michigan and are intended for

distribution outside the campus, ~~shall will~~ be delivered to the university librarian and dean of libraries for the use of the library.

Reason for proposed changes to Sec. 12.012: Conform with current practice; library no longer needs five copies of each publication. Update title of head of the library.

Sec. 12.013. The University Library: Library Rules *(revised September 1990)*

The university librarian and dean of libraries ~~shall will~~ make appropriate rules concerning the use of the books and other materials, library loans, library hours, replacement or payment for lost or damaged books, and other matters of library administration, and ~~the dean shall will determine fix~~ the penalties for violations of regulations.

Sec. 12.03. The William L. Clements Library *(revised September 1990)*

The William L. Clements Library ~~shall will~~ be maintained as a separate unit of the University for the purpose of promoting interest in historical research and creating interest in bibliographical and cartographical subjects. The library ~~shall will~~ be administered by a director assisted by a Committee of Management.

The Committee of Management ~~shall will~~ consist of (1) the president of the university, *ex officio* chair, or the president's delegate; (2) the university librarian and dean of libraries~~the University Library~~, *ex officio*, chair in the absence of the president; (3) one professor of American history in the University of Michigan; and (4) two members at large recommended by the Committee of Management and appointed by the board for terms of four years each, one member to be appointed every two years. The members at large ~~shall will~~ be paid their expenses for attendance at meetings of the committee, and the committee may engage them to do historical work in conjunction with the general work of the library, in which event they may be paid an honorarium.

The director ~~shall will~~ be appointed by the board on recommendation by the president. The director ~~shall will~~ have charge of the library and act as secretary to the committee.

Sec. 12.05. Libraries Advisory Committee *(revised September 2004)*

There ~~shall will~~ be a Libraries Advisory Committee to serve as a medium for discussion and advice respecting matters of common interest to the several libraries on the campus. The advisory committee ~~shall will~~ consist of the university librarian and dean of libraries~~the University Library~~, the director of the Law Library, the director of the Clements Library, the director of the Michigan Historical Collections, and the director of the Kresge Library in the Stephen M. Ross School of Business. The university librarian and dean of libraries~~the University Library~~ ~~shall will~~ be chair, *ex officio*. The advisory committee may call into consultation other library authorities and faculty members. It ~~shall will~~ advise the several librarians as well as the president and the board concerning matters within its jurisdiction.

Reason for proposed changes to Sec. 12.013, 12.03, and 12.05: Update title of head of the library.

~~Sec. 13.02. — The University Extension Service (revised November 1993)~~

~~The University Extension Service shall be maintained for the purpose of providing educational opportunities for residents of the state who are not in a position to pursue programs of study in residence at the University.~~

~~The extension service shall be in the charge of a director, responsible to the provost and executive vice president for academic affairs, appointed by the board on recommendation by the president. The director shall be assisted by an executive committee, which shall be responsible for the formulation of policies for the activities of the extension service.~~

~~The executive committee shall consist of the director and five members of the University Senate chosen from units which participate most actively in the program, to be appointed by the Board on recommendation by the president. Members shall hold office for three years each, so arranged that not more than two vacancies occur in any one year. The dean of the graduate school, or the dean's representative, a representative of the University of Michigan Dearborn, a representative of the University of Michigan Flint, and a representative of the provost and executive vice president for academic affairs shall be members *ex officio*. The director shall chair the committee.~~

Reason for proposed deletion of Sec. 13.02: Conform with current practice; Extension Service no longer exists.

~~Sec. 13.14. University Human Resources and Affirmative Action (revised April 1995)~~

~~The Office of University Human Resources and Affirmative Action shall will be maintained for the purpose of planning, administering, and monitoring the university policies regarding personnel and employee relations, nondiscrimination, and affirmative action.~~

~~An ~~executive director~~ associate vice president for of human resources and affirmative action, responsible to the ~~provost and executive vice president for academic affairs and the~~ executive vice president and chief financial officer and appointed by the board on recommendation by the president, shall will be in charge of the Office of University Human Resources and Affirmative Action.~~

~~In coordination with the executive officers and the deans of the schools and colleges, the ~~executive director~~ associate vice president of human resources shall will provide leadership and services designed to ensure equal opportunity for students, faculty, and staff.~~

Explanation of changes to Sec. 13.14: Conform with current practice; title, name of office, and reporting relationship have changed.

(Also, amend the FAI Committee Charter)

III. The Responsibilities of the FAI Committee

A. Finance Responsibilities

The following are the financial responsibilities of the FAI Committee:

- Review the overall financial health of the university and financial policies.
- Review the General Fund budget, including projections of the outlook, strategy, tuition and appropriation assumptions.
- Review, as needed, the strategy, operating and capital plans of major auxiliary units, business units or affiliates (e.g., the Hospitals and Health Centers, the Life Sciences Institute, the University of Michigan Press, the Department of Intercollegiate Athletics and ~~M-CARE~~, etc.).
- Review capital needs and the related debt program, including its capacity, structure, policies and strategy.
- Review tax compliance and exposure management.

(remainder of charter is unaffected)

Explanation of proposed change to committee charter: M-Care no longer exists.