

THE UNIVERSITY OF MICHIGAN  
REGENTS COMMUNICATION

ACTION REQUEST

Subject: Regental Action Required Under the State of  
Michigan Conflict of Interest Statute

Action  
Requested: Authorization for the University to transact with Michigan Precision Instruments,  
LLC (University of Michigan Employee Toby Donajkowski, Owner)

Background:

The University of Michigan Medical School Departments of Anesthesiology and Neurology and the Cardiovascular Center and the College of Literature, Science, and the Arts each seek approval to transact with Michigan Precision Instruments, LLC ("Michigan Precision") for custom built mechanical devices and prototypes to be used in research and course projects.

The proposed transactions fall under the State of Michigan Conflict of Interest Statute as Toby Donajkowski is a University employee as Engineering Technician in the Mechanical Engineering Department and would be party to the agreement as Owner of Michigan Precision.

However, the Statute allows the University to enter into such agreements if the following conditions are met:

- a) The public servant promptly discloses any pecuniary interest in the contract to the official body which has power to approve the purchase, which disclosure shall be a matter of record in its official proceedings.
- b) The purchase is approved by a vote of not less than 2/3 of the full membership of the approving body in open session without the vote of the public servant making the disclosure.
- c) The official body discloses the following summary information in its official minutes:
  - i) The name of each party involved in the contract.
  - ii) The terms of the purchase, including duration, financial consideration between the parties, facilities or services of the public entity included in the purchase, and the nature and degree of assignment of employees of the public entity for fulfillment of the purchase.
  - iii) The nature of any pecuniary interest.

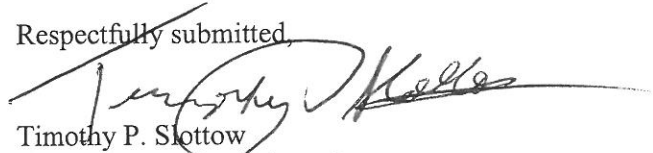
The following information is provided in compliance with the statutory requirements contained in Section (c) above:

- i) The parties to the contracts are the Regents of the University of Michigan, its Medical School Departments of Anesthesiology, Neurology and the Cardiovascular Center and its College of Literature, Science and Arts and Michigan Precision.
- ii) The agreement is for custom built mechanical devices and prototypes to be used in research and course projects at a total cost of \$6,400.
- iii) The pecuniary interest arises from the fact that University of Michigan employee, Toby Donajkowski is the Owner of Michigan Precision.

Toby Donajkowski has met state law requirements with the disclosure of his pecuniary interest and formal appointment arrangements with the University of Michigan. Requirements, if any, that may be applicable under the Medical School's or OVPR's Conflict of Interest Committee's procedures are separately analyzed and managed.

We recommend that the Board of Regents approve the agreement between the University of Michigan and Michigan Precision subject to requirements, if any, that either the Medical School's or OVPR's Conflict of Interest Committee may impose.

Respectfully submitted,



Timothy P. Slottow  
Executive Vice President  
and Chief Financial Officer

July 2012