

The University of Michigan  
Regents Communication  
**Action Request**

**Subject:** Revisions to the Public Comments Policy

**Action Requested:** Approval of revisions

From time to time we review the public comments policy for possible updates. Based upon this review I proposed changes that will increase the number of speakers at each public meeting while reducing the amount of time for each individual speaker. This change would give more individuals an opportunity to address the board.

I recommend approval of the amendments as presented.

Respectfully submitted,



Sally J. Churchill

Vice President and Secretary of the University

Attachment

July, 2017

## Proposed Revisions to Public Comments Policy

July 20, 2017

### Public Comments Policy\*

1. As a part of their regular monthly meeting agenda, the regents will set aside time for the purpose of enabling individuals to address the board. It should be understood that the board will not necessarily respond to such comments, since they may require study and recommendations on the part of others at the University.
2. Requests to address the Board of Regents must be submitted to the vice president and secretary of the University prior to the regents' meeting. The requests must be in writing, preferably through the form provided on the website [www.regents.umich.edu](http://www.regents.umich.edu). Requests to speak must identify the individual making the presentation, the subject matter of the presentation, the individual's relationship, if any, to the University, and the organization they are representing, if any. There shall be no substitutions of speakers without approval by the vice president and secretary, which may only be granted prior to the deadline for signing up to speak that is referenced at [www.regents.umich.edu](http://www.regents.umich.edu).
3. All requests to address the regents must be received before the deadline posted on the website. Requests will be scheduled on a first come, first served basis until the available time is used up. No waiting list will be kept from month to month.
4. Individuals who have addressed the board within the previous two regularly-scheduled monthly meetings will be allowed to speak only if there is an available speaker slot remaining after the signup deadline has passed.
5. Speakers will have up to ~~five~~ three minutes to address the board. There will be a limit of ~~ten~~ 15 speakers per session and five speakers on the same topic except as provided in paragraph 6.
6. Two additional speaker slots will be available to individuals who sign up after the agenda is posted to the website to speak about an item on that month's agenda. The other provisions of this policy are applicable to these two additional speaker slots.

\*Supersedes "Formal Guidelines for Members of the Public Who Wish to Address a Meeting of the Regents," adopted March 1977 and revised June 2007, June 2012, July 2017.